

**LAKE GEORGE CENTRAL SCHOOL DISTRICT RESTRICTED FUND BALANCE
(RESERVED FUNDS) PLAN
June 30, 2025**

As stated in the Reserve Funds Policy #5511, the Board of Education recognizes that reserved funds are an important component in the District's financial planning for future projects, acquisitions and other lawful purposes. Accordingly, a plan has been developed for the following reserves that the District currently has in place. These Reserve Funds are accounted for in the General Fund of the District and funded appropriately as cited under either the GML or Ed. Law that authorizes the reserve.

It is the intent of the Board of Education that these funds be maintained and funded appropriately. In order to ensure this funding, excess fund balance amounts at June 30 will be apportioned to various reserve funds as determined by district administration. To effectuate this, the Board of Education will pass a resolution authorizing the transfer of excess fund balance to restricted fund balance. From time to time the district may also include a transfer to reserve appropriation in an annual budget, as allowed by law and approved by district residents. Administration will report annually on the uses and balances of these funds to the Audit and Finance Committee of the Board of Education.

Following is a status report on the current reserve funds of the Lake George Central School District.

Repair Reserve – was established on April 23, 1998 by Board of Education resolution in accordance with GML §6-d to pay the cost of repairs (that do not recur annually) to capital improvements and equipment. The voters of the Lake George CSD approved funding the Repair Reserve with \$250,000 on May 19, 1998.

Funding Source: Voter approved appropriation

Goal: Funding includes original transfers in the amount of \$250,000 and accumulation of interest earnings. The reserve will be utilized to fund repairs of district assets that do not recur annually or in short intervals, and are unanticipated.

Balance as of July 1, 2024: \$282,581

Planned uses during 2024/2025 – no initial appropriation of this reserve.

Actual uses during 2024/2025 – used \$55,695 to replace steamer and tractor

Funding at June 30 – \$11,865 in interest earnings

Transfer to Fund Balance – \$125,046

Balance as of June 30, 2025: \$363,796

Adequacy – The reserve is fully funded based on voter approval. The only additional funds allowed are interest earnings on the cash balance.

Unemployment Reserve – was established by the Board of Education in accordance with GML §6-m.

The reserve was established to pay the cost of reimbursement to the State Unemployment Insurance Fund for payments made to claimants that are chargeable to the district.

Funding Sources: Excess fund balance or budgeted appropriations.

Goal: All unemployment payments will be funded by the reserve, and reserve funds will be replenished as needed. Reserve levels should minimally fund unemployment costs for 3 years for between .5 and 1.5% of the workforce collecting maximum benefits in a continuous collection for 3 years (based on past experience). \$504/week (NYS Maximum benefit) for 26 weeks.

Balance as of July 1, 2024: \$11,894

Planned uses during 2024/2025 – no initial appropriation of this reserve.

Actual uses during 2024/2025 - \$0 in benefits reimbursement.

Funding at June 30 – \$500 in interest earnings

Transfer to Fund Balance – \$0

Balance as of June 30, 2025: \$12,394

Adequacy – Based on the funding goal above as well as historical costs, the reserve is adequately funded.

Employee Benefit Accrued Liability Reserve (EBLAR) – was established on February 10, 1998, by BOE resolution in accordance with GML §6-p. To be used for the purpose of cash payments of the monetary value of accrued and accumulated but unused and unpaid sick leave, personal leave, and any other form of payment for accrued unliquidated time earned.

Funding Sources: Excess fund balance or budgeted appropriations.

Goal: Payments will be made from this reserve and replenished through excess fund balance allocations.

Balance as of July 1, 2024: \$662,649

Compensated Absences Liability as of June 30, 2025: \$726,445

Planned uses during 2024/2025– Funds have been appropriated to cover estimated expenditures for compensated absence payments.

Actual uses during 2024/2025 – Payments to employees upon end of employment in the amount of \$177,569

Funding at June 30 – \$237,823 (\$27,823 in interest earnings)

Transfer to Fund Balance – \$0

Balance as of June 30, 2025: \$722,903.03

Liability as of June 30, 2025: \$62,280

Adequacy –This is a clearly defined liability. In the event that the district does not have excess funds to transfer into this reserve, there are funds available to cover the liability during times of economic stress. The reserve is adequately funded.

Employee Retirement Contribution Reserve – established on April 13, 2010 by Board of Education Resolution in accordance with GML §6-r, to be used for the payment of retirement contributions payable to the NYS & Local Employees Retirement System.

Funding Sources: Excess fund balance or budgeted appropriations.

Goal: Funding of employer retirement contributions for 2 to 5 years. Funds to be replenished through excess fund balance allocations. Average contributions - \$300,000/year (5 years).

Balance as of July 1, 2024: \$261,205

Planned uses during 2024/2025 – Funds have been appropriated to cover ERS expenditures as needed, up to the full amount.

Actual uses during 2024/2025 - \$25,000 appropriated to offset NYSLRS retirement contributions.

Funding at June 30 - \$10,967.48 in interest earnings

Transfer to Fund Balance – \$500,000

Balance as of June 30, 2025: \$747,172.08

Adequacy – The Reserve Fund will be considered adequately funded once it is funded at the maximum amount allowable by law.

Retirement Contribution Reserve Sub-Fund – established on May 14, 2019, by Board of Education Resolution in accordance with GML §6-r, to be used for the payment of retirement contributions payable to the New York Teachers Retirement System.

Funding Sources: Excess fund balance or budgeted appropriations. Annual funding cannot exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.

Goal: Annual funding up to 2% of total teacher compensation for the preceding year. The total amount of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.

Balance as of July 1, 2024: \$157,848

Planned uses during 2024/2025 - N/A

Actual uses during 2024/2025 - \$50,000 appropriated to offset NYSTRS retirement contributions.

Funding at June 30 - \$6,627.72 in interest earnings

Transfer to Fund Balance – \$200,000

Balance as of June 30, 2025: \$314,476

Adequacy – The Reserve Sub-Fund will be considered adequately funded once it is funded at the maximum amount allowable by law.

Tax Certiorari Reserve - was initially established on February 10, 1998, and re-established every 4th year, the most recent being October 9, 2018, in accordance with NYS Education Law Section 3651(1a) for the payment of judgments and claims in tax certiorari proceedings.

Funding Sources: Excess fund balance or budgeted appropriations.

Goal: Provide funding source for payment of judgments against the district that will not harm the educational program or district financial health.

Balance as of July 1, 2024: \$158,171

Planned Uses – This reserve is utilized to pay settlements and court decisions regarding tax certiorari cases. These cases generally take several years to conclude, and all refunds are paid directly from the reserve.

Actual uses during 2024/2025 – \$5,025.99 in tax refunds

Funding at June 30 - \$6,641 in interest earnings

Transfer to Fund Balance – \$100,000

Balance as of June 30, 2025: \$259,786

Potential Liability as of June 30, 2025: \$260,736

Adequacy. Based on current liability levels, the reserve is adequately funded.

Insurance (Disability) Reserve - was established by the Board of Education in accordance with GML Section 6-n, for the payment of claims arising from Article XVII of the Professional Agreement between LGCS D BOE and LGEA.

Funding Sources: Excess fund balance or budgeted appropriations.

Goal: Provide 100% of funding for LGEA teacher's long-term disability coverage. Payment equals \$400/month for 12 months, once a teacher has been unable to work and is not receiving sick leave pay. (Refer to agreement between LGCS D & LGEA).

Balance as of July 1, 2024: \$3,795

Planned uses during 2024/2025 – As needed for teacher disability.

Actual uses during 2024/2025 – \$0

Funding at June 30 - \$159 in interest earnings

Transfer to Fund Balance – \$0

Balance as of June 30, 2025: \$3,954

Adequacy – Current funding level adequate based on historical data. The reserve is adequately funded.

Insurance (Student Device) Reserve - Established by Board of Education resolution on April 9, 2019, in accordance with GML Section 6-n, for the payment of costs arising from repairs to student devices not covered under warranty.

Funding Sources: Excess fund balance or budgeted appropriations.

Goal: Provide 100% of funding for cost to repair student device damage not covered by warranty. In accordance with AUP for Students, parents/guardians will be responsible for up to the first \$100 (deductible) of cost for repairs, uncollectable deductibles will be covered by the reserve. Funding goals - 3 years of estimated claims. Claim estimates based on 3 years history at \$7,000 per year. This reserve is adequately funded.

Balance as of July 1, 2024: \$27,324

Planned use during 2024/2025 – None

Actual use during 2024/2025 – \$0

Funding at June 30 - \$1,147 in interest earnings

Transfer to Fund Balance – \$0

Balance as of June 30, 2025: \$28,471

Workers' Compensation Reserve – was established by Board of Education resolution on June 14, 2017, for payment of workers' compensation related costs. Funding goals for the reserve are to provide budgeting stability to account for swings in workers' compensation fees related to changing ERM (experience rate module). ERM changes are based on claims, which are included in the calculation for 3 years, and can fluctuate greatly from year to year. In addition, our consortium applies a discount to the rates charged. Loss of the discount or increases in the ERM figures could substantially increase costs from year to year.

Funding Source: Excess fund balance or budgeted appropriations.

Goal: Funding on increase in workers' compensation premium due to a loss of discount or modified ERM for a period of 3 years.

Balance as of July 1, 2024: \$22,150

Planned uses during 2024/2025 – None

Actual uses during 2024/2025 – \$0

Funding at June 30 - \$930 in interest earnings

Transfer to Fund Balance – \$0

Balance as of June 30, 2025: \$23,080

Capital Reserve – was approved by District voters on May 17, 2017. The reserve maximum funding level is capped at \$2,500,000 for a maximum term of 10 years. The reserve will be used to help pay for capital projects. The reserve is voter approved to fund, and voters must also approve the use of capital reserve funds in a capital project.

Funding source – Excess fund balance or budgeted appropriations.

Goal: The maximum funding level was established based upon projected facility needs developed through a building condition survey report. This report is prepared by a professional architect firm using industry standards, is reviewed and updated annually and completely redone every 5 years. Projections based on the most recent survey completed in 2015 total \$10.1 million in future needs. Needs are prioritized and included in future building projects based on assigned priority level and funding capacity for each project. Capacity and

schedules for future projects are determined utilizing LGCSO debt service information to maximize funding while minimizing impact on taxpayers.

Funding as of July 1, 2024: \$18,233

Voter approved uses during 2024/2025 – \$0

Funding at June 30 - \$767 in interest earnings

Planned uses during 2024/2025 – As needed for Capital Project

Actual uses during 2024/2025 – \$0

Balance as of June 30, 2024 - \$19,000

Adequacy – Reserve is funded at maximum capacity levels

Capital Reserve II— was approved by District voters on May 17, 2022. The reserve maximum funding level is capped at \$10,000,000 for a maximum term of 10 years. The reserve will be used to help pay for capital projects. The reserve is voter approved to fund, and voters must also approve the use of capital reserve funds in a capital project.

Funding source – Excess fund balance or budgeted appropriations.

Goal: The maximum funding level was established based upon projected facility needs developed through a building condition survey report. This report is prepared by a professional architect firm using industry standards, is reviewed and updated annually and completely redone every 5 years. Projections based on the most recent survey completed in 2020 total \$19.8 million in future needs. Needs are prioritized and included in future building projects based on assigned priority level and funding capacity for each project. Capacity and schedules for future projects are determined utilizing LGCSO debt service information to maximize funding while minimizing impact on taxpayers.

Funding as of July 1, 2024: \$2,511,864

Voter approved uses during 2024/2025 – \$0

Planned uses during 2024/2025 – As needed for Capital Project

Actual uses during 2024/2025 – \$0

Funding at June 30 - \$1,185,446 (\$105,468 in interest earnings)

Balance as of June 30, 2025 - \$3,697,310

Adequacy – The Reserve Fund will be considered adequately funded once it is funded at the maximum amount allowable by voter proposition.

Lake George Central School

Reserve Account History

	Balance 6/30/22	Balance 6/30/23	Balance 6/30/24	Balance 6/30/25
814 Workers Comp Ins				
Beginning Balance	\$105,186	\$20,357	\$21,073	\$22,150
Plus: Interest Earned	\$171	\$716	\$1,076	\$930
Funded amount	(\$85,000)	\$0	\$0	\$0
Less: Expenditure	\$0	\$0	\$0	\$0
Ending Balance	\$20,357	\$21,073	\$22,150	\$23,080
815 Unemployment Reserve				
Beginning Balance	\$82,796	\$10,931	\$11,316	\$11,894
Plus: Interest Earned	\$135	\$385	\$578	\$499
Funded amount	(\$72,000)	\$0	\$0	\$0
Less: Expenditure	\$0	\$0	\$0	\$0
Ending Balance	\$10,931	\$11,316	\$11,894	\$12,393
827 Employee Retirement Contribution Reserve				
Beginning Balance	\$903,103	\$100,572	\$79,111	\$261,205
Plus: Interest Earned	\$1,470	\$3,538	\$4,041	\$10,967
Funded amount	(\$754,000)	\$25,000	\$203,053	\$500,000
Less: Expenditure	(\$50,000)	(\$50,000)	(\$25,000)	(\$25,000)
Ending Balance	\$100,572	\$79,111	\$261,205	\$747,173
828 Teachers' Retirement Contribution Rerserve				
Beginning Balance	\$480,511	\$100,293	\$78,821	\$157,848
Plus: Interest Earned	\$782	\$3,528	\$4,026	\$6,628
Funded amount	(\$331,000)	\$75,000	\$125,000	\$200,000
Less: Expenditure	(\$50,000)	(\$100,000)	(\$50,000)	(\$50,000)
Ending Balance	\$100,293	\$78,821	\$157,848	\$314,476
861 Reserve for Student Device				
Beginning Balance	\$45,685	\$25,113	\$25,996	\$27,324
Plus: Interest Earned	\$74	\$883	\$1,328	\$1,147
Funded amount	(\$20,000)	\$0	\$0	\$0
Less: Expenditure	(\$647)	\$0	\$0	\$0
Ending Balance	\$25,113	\$25,996	\$27,324	\$28,471
863 Disability Reserve				
Beginning Balance	\$28,441	\$3,488	\$3,610	\$3,795
Plus: Interest Earned	\$46	\$123	\$184	\$159
Funded amount	(\$25,000)	\$0	\$0	\$0
Less: Expenditure	\$0	\$0	\$0	\$0
Ending Balance	\$3,488	\$3,610	\$3,795	\$3,954
864 Tax Certiorari Reserve				
Beginning Balance	\$189,664	\$150,972	\$150,484	\$158,171
Plus: Interest Earned	\$308	\$5,311	\$7,687	\$6,641
Funded amount	\$0	(\$5,800)	\$0	\$100,000
Less: Expenditure	(\$39,000)	\$0	\$0	(\$5,026)
Ending Balance	\$150,972	\$150,483	\$158,171	\$259,786
867 Employee Benefit Reserve				

Beginning Balance	\$880,181	\$119,937	\$235,543	\$662,649
Plus: Interest Earned	\$1,432	\$4,219	\$12,032	\$27,823
Funded amount/Tr:	(\$546,408)	\$200,000	\$500,000	\$210,000
Less: Expenditure	(\$215,268)	(\$88,613)	(\$84,927)	(\$177,569)
Ending Balance	\$119,937	\$235,543	\$662,649	\$722,903

878 Capital Reserve

Beginning Balance	\$894,718	\$896,174	\$927,702	\$18,234
Plus: Interest Earned	\$1,456	\$31,528	\$18,235	\$766
Funded amount	\$0	\$0	(\$927,702)	\$0
Less: Expenditure	\$0	\$0	\$0	\$0
Ending Balance	\$896,174	\$927,702	\$18,234	\$18,999

878.01 Capital Reserve II

Beginning Balance	\$0	\$3,103,827	\$3,738,510	\$2,511,864
Plus: Interest Earned	\$0	\$109,195	\$137,652	\$105,468
Funded amount	\$3,103,827	\$525,488	(\$1,364,298)	\$1,079,977
Less: Expenditure	\$0	\$0	\$0	\$0
Ending Balance	\$3,103,827	\$3,738,510	\$2,511,864	\$3,697,310

882 Repair Reserve

Beginning Balance	\$323,759	\$324,286	\$335,695	\$282,581
Plus: Interest Earned	\$527	\$11,409	\$16,237	\$11,865
Funded amount	\$0	\$0	\$0	\$125,046
Less: Expenditure	\$0	\$0	(\$69,351)	(\$55,695)
Ending Balance	\$324,286	\$335,695	\$282,581	\$363,797

Total Reserves

\$4,834,489	\$5,607,861	\$4,117,714	\$6,192,341
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