

## **FORUM meeting MINUTES**

Tuesday, October 9, 2018

Present: Suzanna Bernd, Nora Buck, Francis Coccozza, Maryann Dunbar, Susan Frost, Jan Loonan, Forrest Perkett, Steve Preuss, Carmen Ross, Catherine Reid, Dylan Seale, Lindy Sicard, Lauren Varney, Roger Wells

Absent: Kathy Gentner

Guest(s): Jeff Ziegler, Bonnie Hart

Meeting time: 2:40pm - 4pm Facilitator(s): Roger Wells & Susan Frost

Timekeeper: F. Coccozza/S. Preuss Minutes Taker: L. Sicard

### **Survey**

Bonnie said the students were given a survey to track the extracurricular goal/generate interest. Fall sports show a 59% participation rate. Lists will be given to advisors of students interested in joining clubs.

### **Leadership**

Jr. High is slow getting started/elections were just last week. Hope to show leadership skills i.e. planning maker-space assembly, genius week, having involvement in planning other activities.

### **Senior Give Back Day:**

Debriefing meeting held with chaperones. Review in November.

### **Rock Solid Committee**

Committee reported that during the October 3rd Extended guideroom, all juniors met in the gym for a Rock Solid presentation with 22 juniors signing up on day 1 as Rock Solid future leaders.. At Thursday's meeting it will be determined who is really in. Next step is getting them trained and we will be looking for teachers who have lunches 5/6/7 periods who can serve as trainers.

Retreat at Chingachgook has been setup and is ready to go; November 13, 14 (full day), 15 (½ day); includes two overnights. For seniors who are involved it will serve as a reflective time.

Seniors working with freshmen - going well. Packet 1, meant to serve as get-to-know-you exercises, is mostly completed with each group, generally because the students know each other already. Most have gelled as a group. Packets 2 & 3 cover teamwork and decision making. Future tasks include conflict resolution and diversity.

### **Diversity Club Committee**

Susan reported that the committee will be breaking into 3 categories and divide students by group to better manage. Unable to hold the Cultural Conversation luncheon due to lack of international workers still in the area.

Activities: Trista has a field trip scheduled to UAlbany

Sue is working on peer training and grant funding - move info in November

Steve suggested contacting the World Awareness Childrens Museum for any seminars held for older students. Suzanne said she is a good resource for that. Also suggested things related to learning differences might need to be considered.

Sue said they are hoping to skype with the Mission for Haiti.

### **FORUM Goals Discussion for 2018-2019**

- ❖ Discussion continues on the list of items that FORUM has initiated or overseen in the past and decisions were made to revisit, table etc. on many items. This discussion will continue at the November meeting.
- ❖ FORUM handbook - put into digital form and share with members
- ❖ Guideroom handbook - review this year. Click here to review: Guideroom Handbook [GR handbook](#)
- ❖ TA handbook - check with TAs (Jana, Laurie, Debbie) to see what written info they have. Review for revisions.
  - [Resource Guide for Teaching Assistants](#) (link added after constituent meeting 10/16) (Guide originally Created by Jamie Bearor, Jana Harris and Nancy Rowell).
- ❖ Discipline referral form - decided not to use the electronic version on SchoolTools for various reasons. All preferred face to face discussion with students. Tracking will remain on paper version SchoolTools. Are any changes required on form? [Discipline Referral form](#)
- ❖ Cell phone policy (Electronic Communication Policy) - review [here](#):
- ❖ Decision made to combine Career Week and Brown Bag lunches and decide how to move forward with this. Dylan suggested that we choose an entire grade to attend.
- ❖ For the one-hour delay days - survey students 'What are your interests before getting speakers'.

### **Reminder: Assemblies for 2018-2019**

- ❖ **October 30, Tuesday** This morning assembly - Sweethearts and Heroes - is for grades 7-12, and will include breakout sessions, period 10 faculty session, and evening sessions for parents. More info will be shared soon.
- ❖ **February, 2019** Date and time TBD. This morning's assembly speaker is Michael Nearney, along with parent and FORUM member Lauren Varney. Grades 7-12 to attend followed by breakout sessions, period 10 faculty session, and evening sessions for parents. The focus is Brain Development and the effect of outside substances on the brain. More info will be shared soon.
- ❖ **April 11, 2019, Thursday** Date/time are tentative. This assembly, sponsored by the Governor's Traffic Safety Committee and SADD will be presented by Brian Strommer. This assembly is for students 7-12 and the focus is on choices and the ripple effect of negative choices. More info will be shared soon.

### **November Agenda**

- ❖ FORUM umbrella - continue to review what items are annual, what items to revisit, etc.
- ❖ Discuss the one-hour delay schedules
- ❖ Continue goals discussion for FORUM for 2018-2019, include constituent ideas
- ❖ Discuss updating the Guideroom, FORUM, TA handbooks
- ❖ Strategic Plan - next steps

**Constituent Meeting Agenda for Tuesday, October 16, 2018:**

- FORUM goals for 2018-2019
  - Remind advisors to input rosters ([See the shared folder from Bonnie](#)). Also include diversity happening in your classroom -learning experiences, Community Service and leadership
  - Ask constituents if anyone is interested in reviewing the [Student Handbook](#) for updating
  - Review cell phone policy (page 48 of Student Handbook - see link above) - feedback?
  - Review [Discipline Referral form](#) - are there any necessary changes?
- 
- Regular constituent feedback form for other items (CLICK) [Feedback October 2018](#)