

LAKE GEORGE JR/SR HIGH SCHOOL

CELL PHONE POLICY

It is the philosophy of the Lake George School District to embrace the use of technology when used appropriately. Cell phones provide conveniences in our daily life; however, cell phone use can easily disrupt or become a distraction to the broader mission statement of our district and the educational process. The Lake George School District Cell Phone Policy provides ample opportunity for cell phone usage while protecting the educational process.

The use of a cell phone for any reason in school is a privilege. The use of a cell phone is defined as but not limited to: talking, messaging, photographing, Internet usage, game playing, and any other software usage found on a phone. **CELL PHONES ARE TO REMAIN ON SILENT OR VIBRATE AT ALL TIMES.**

<u>Time of Day</u>	<u>Personal Cell Phone Use</u>	<u>Further Explanation</u>
Passing Time	Allowed	The use of a cell phone cannot be an excuse for being late to class.
Guide Room	Allowed	Following morning announcements and with permission from the guide room mentor, students may use their personal cell phone.
Study Halls	Not Allowed	Study Hall is an academic period. (music players may be used at the discretion of the study hall monitor)
Instructional Time	Not Allowed	Personal cell phones may be incorporated into a lesson with explicit direction by the teacher.
Library	Allowed	Personal cell phones may be used only at the discretion of the librarian and only if they are not a distraction.
Lunch	Allowed	Students may use personal cell phones for appropriate purposes during their scheduled lunch period.
Emergency Drills/ Situations	Not Allowed	Students may not, under any circumstances use a cell phone during an emergency drill.
Detention/Late Detention	Not Allowed	Cell phones are not allowed at any time while serving detention or late detention.
In-School Suspension	Not Allowed	Cell phones are not allowed at any time while serving In-School Suspension.

Bus	Allowed	Personal cell phones may be used only at the discretion of the bus driver and only if they are not a distraction.
New York State Assessment and Exam Locations	Not Allowed	The New York State Department of Education prohibits cell phones or other electronic devices unless prescribed by a 504 Plan or IEP. (Proctors may hold such devices during the exam)

PROTOCOLS FOR VIOLATIONS OF CELL PHONE POLICY

At any point, no matter the number of offenses, a student’s cell phone privilege may be suspended either short term or indefinitely depending on the situation.

1st Offense -Cell phone will be turned in to the main office by teacher or staff member accompanied by a discipline referral. The cell phone will be returned to student at the end of the day.*

2nd Offense: -Cell phone will be turned in to the main office by teacher or staff member accompanied by a discipline referral. A parent will be notified and will be required to reclaim the cell phone from an administrator.*

3rd Offense: -Cell phone will be turned in to the main office by teacher or staff member accompanied by a discipline referral. A parent will be notified and will be required to reclaim the cell phone from an administrator. Additionally, other consequences may range from detention to a Superintendent’s hearing.

Any student that refuses to hand their phone over to a staff member will receive additional consequences.

Inappropriate use of cell phones or other electronic devices will not be tolerated. This includes, but is not limited to, cheating, sending disruptive messages, taking inappropriate photos or videos, acts of bullying, threatening, harassing or menacing in any manner. Students who participate in these behaviors will be subject to disciplinary consequences and may have their cell phone privileges suspended indefinitely.

*Disciplinary measures range from reprimand to Superintendent’s Hearing. Inappropriate behavior and flagrant acts of disrespect may result in suspension on the first offense.