

Lake George Jr.-Sr. High School  
Guest Authorization Release

Lake George Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

**To Be Completed by Guest and Guest's Parent/Guardian**

Permission is hereby granted for Lake George Jr.-Sr. High School to receive information regarding:

Guest's Name: \_\_\_\_\_ (Print Full Name only - No nicknames)

Guest's Date of Birth: \_\_\_\_\_ Grade: \_\_\_\_\_ Cell/phone #: \_\_\_\_\_

Guest's Home Address: \_\_\_\_\_

Activity requesting to attend: \_\_\_\_\_ Activity Date: \_\_\_\_\_

Guest's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Guest's Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Guest's Parent/Guardian Name (printed) and Phone Number (Mandatory):  
\_\_\_\_\_ Phone: \_\_\_\_\_

**To Be Completed by Guest's School Administrator**

Lake George Jr.-Sr. High School has a guest attendance policy in place. A Lake George student has invited the person named above to a Lake George Jr.-Sr. High School function. Please complete the following information so that we may obtain some background on the guest. Thank you for your assistance.

School Guest is currently attending: \_\_\_\_\_

If Guest is not in school, check here and attach employment information. \_\_\_\_\_

Is the student currently in good standing in your school? \_\_\_\_\_ Yes \_\_\_\_\_ No  
(Checking the No box will prohibit student from attending event.)

Does the student have a record of drug/alcohol/violence or other serious violations of school policies? \_\_\_\_\_ No \_\_\_\_\_ Yes\* (Checking the Yes box will prohibit student from attending event.)

\*If yes, please explain (be specific as to dates, etc.): \_\_\_\_\_

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Administrator filling out form: \_\_\_\_\_ Title: \_\_\_\_\_  
Please Print Print

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Please forward information by **Fax to: 518-668-3796**

To: Francis Coccozza, Principal  
Lake George Jr.-Sr. High School  
381 Canada Street  
Lake George, NY 12845

# **DANCE PROTOCOL**

## **EVENING EVENTS PROTOCOL**

- After 7:30pm students **will NOT be allowed** in the dance/event without:
  1. A parent signing the student in

**OR**

  2. A parent talking to a chaperone on the phone
  
- **High School** (grades 9,10, 11, 12) students who want to leave early will have to sign-out and record the time they left. (Parents may be called and the list will be available for parents to check.)
- **Junior High** (grades 7, 8) students who want to leave early will need to have a parent give verbal permission to a chaperone either in person or over the phone. (Students will sign-out upon approval.)
- If a student leaves the event early, they **MAY NOT** come back in and must leave the school grounds.
- At least a day prior to the event, ALL Guests must have a permission slip faxed from their school, signed, including guardian contact information. Without this permission slip, guests will not be allowed into the event. (Permission slips are in the main office and guidance office.)
- A guest is defined as: A high school age student (grades 7-12) who is currently enrolled in a high school other than Lake George Jr/Sr High School. Home-schooled students who are high school age (grades 7-12) may also attend with a permission slip filled out by their parent/guardian. (Guests cannot be 21 years old or older for any event.)
- A guest can only enter the event with the Lake George Jr/Sr High School student who is their “host”. At the door, the host student must introduce their guest to the Principal.
- *For the Junior Prom/Senior Ball ONLY: All non-High School age guests or guests not enrolled within a high school are subject to approval and must meet with the Principal at least 2 weeks prior to the scheduled event. All other guests, who are enrolled in a high school, must have a permission slip faxed from their school, signed, including guardian contact information. (Guests cannot be 21 years old or older for any event.)*
- Bags/Backpacks **MUST** be left in the lobby. Chaperones will search ALL bags prior to the student entering the event.
- All food and drinks brought into the event will be thrown away.

Every student who wishes to participate in any activities must be in good standing and uphold a satisfactory level of behavior. Students failing to adhere to the LG Jr/Sr High School code of conduct and the athletic code of conduct may not be eligible to participate. This applies also to any guests attending our activities

**See other side for Guest Authorization Form**

