



LAKE GEORGE CSD
schooltool™
PARENT PORTAL



LOST PASSWORD

1. Click on the link to Login to the SchoolTool Parent Portal
2. Where it says “Username”, type in your full email address (the one you provided on the Registration Form)

Username:
aaa@nanomail.com
Password:
[Redacted]
Login

3. Click on the blue **Login** button.
4. The words “New User or Forgot Password” will appear on the screen, in blue. Click once on these words.

[New User or
Forgot password?](#)

5. The screen will refresh (flash), and you will be prompted again to enter your username. Fill in your email and click the **Submit** button.

Enter your Username to receive your password by email.

Username: aaa@nanomail.com
Submit

6. An email will be sent to you that contains your new password. The new password may contain many numbers and letters, it is important to note if they are upper or lowercase.