

LAKE GEORGE CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
Lake George Elementary School – Little Theatre
AGENDA
(PA) Public Access Document

7:05 P.M.

May 8, 2018

1. ROLL CALL

President Tim Collins, Vice President Kim Heunemann, James McCabe, Marc Mularz, John Kelleher, Tom Seguljic, Superintendent Lynne Rutnik, Business Manager Kate DuBois, Principal James Conway, Sec. Principal Francis Coccozza, Vice Principal Cody Conley and approximately 50-faculty/staff/community members.

Absent: Courtney Richichi

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. BOARD OF EDUCATION MEMBER SHARING

Board members shared the following:

- Congratulations to the students who were listed on the 3rd Quarter Honor Roll list

4. CORRESPONDENCE

- Invitation to Science Research Symposium 5/22 @ 7-9

5. REPORTS

a. Printed Materials:

- 3rd Quarter Honor Roll

b. Audit & Finance Committee Report – Tim Collins reported on the following:

- Committee met on April 24
- March 31 Treasurer's Report was reviewed and accounts reconciled
- State Comptroller Audit has begun – Auditor shared process with committee
- Met with external auditor, Scott Preusser – field work dates have been scheduled
- Utility bid results reviewed
- Received Article 7 update

c. Curriculum & Instruction Committee Report – Kim Heunemann reported on the following:

- The Curriculum & Instruction committee met on April 10
- Social Studies presentation was done by Bridget Crossman and Michelle Elder
- Curriculum alignment was reviewed
- Curriculum standards and framework reviewed
- Goals and targets reviewed
- Changes to program
 - New Common Core Regents exams
 - Resources and professional development
 - Grade level and department meeting changes
 - Goals and checkpoints
 - Assessment & analysis
 - Preparing for new Global II exam in Global I

d. Student Leadership

- Elementary Student Lighthouse Presentation – Ann Moellman and students presented on the following:
 - Lighthouse team brainstormed ideas and contacted Mr. Pape to discuss ideas
 - A guided discussion occurred and leadership roles for care reviewed
 - With guidance from by Mr. Pape students were able to present ideas and plans to Superintendent Rutnik, which include students working collaborating on plans to develop a pond, which will allow students the ability to observe plant and animal life cycle as well as water cycles; A pond will add beauty to the school
 - Superintendent Rutnik supported the ideas and plans
 - Students learned about healthy pond ecosystem
 - Students were able to make choices about which plants/fish species will be used
 - Discussions were had on where to put pond – open space near pergola
 - Pond worked began on Cinco De Mayo with approximately 100+ students/volunteers helping
 - With assistance of students/volunteers, the pond was constructed and cleanup performed on May 5
 - Next steps for other areas for school were discussed
 - Next phases reviewed
 - Lighthouse Team thanked BOE and Superintendent for their support and a special thank you to Mr. Pape for all of his help.

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- Student & Community Leadership - Hope for Haiti Presentation – Charlotte Holding & Jean Gillman presented on the following:
 - Hope for Haiti ties in with the District’s new Mission, Vision, and Values
 - Leader and global citizens allows diversity and actively engage in making the world a better place
 - Hope for Haiti began 5-years ago for Charlotte Holding
 - Initial project consisted of:
 - Visits to orphanages
 - Work with translators, teachers, and students
 - Project started with sending 16 students to schools
 - Following year to 30 students sent to schools
 - Areas of improvement were recognized
 - How to improve success rate
 - How to reduce water borne illness – received grants
 - Assistance was received by the Jr.-Sr. High School & community
 - Homework assistance
 - Donation of items
 - Nourishment/medical assistance
 - Held parent/teacher/student conferences using tool developed by Mr. Perrigo
 - School and Community fundraisers held
 - Cost of annual program reviewed (\$1,829 assists 60-students)
 - School and community raised over \$3,700, which is enough to cover over 2-years of the program
 - Overall experience highlighted
 - Experience changed life/blessing
 - Continue mission work
 - Thank you to those that have helped
- e. Policy Committee Report – Marc Mularz – updated policies that are being reviewed. Work continues until policy manual is up-to-date.
 - **First Read** – (PA)
 - #1510 – Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)
 - #1530 – Minutes
 - #1540 – Executive Sessions
- f. Superintendent’s Report – Lynne Rutnik
 - Thanked students that attended the BOE meeting and made presentations
 - Last SPARC meeting will be held on May 30. (clerical error reported meeting on another date)
 - June BOE Leadership Team will be presenting on strategic goals
 - First Board Governance Training will be offered Saturday, June 16, 2018 from 9:00 – 3:30 at the BOCES located on Gick Road, Saratoga
 - Director of Interim position posting ended 5/7
 - NYSSBA Leadership Board of Education Recognition of Tim Collins and Kim Heunemann for continued Board Governance training
 - RFP Process for District on Re-Branding – presented by Lynne Rutnik and Tara Sullivan
 - Branding initiative
 - What does it mean?
 - Ties in with goal 1, 3 & 5
 - Worked together to brainstorm ideas – enrollment issues common concern
 - Scope for services – items for consideration – establishing community input for new logo
 - Logo to incorporate the district’s MVV
 - Why start with logo? First step in re-branding
 - Process in developing a new logo
 - Proposal should include recommendations to changes to signage, uniforms, etc.
 - 2-year marketing campaign to help increase enrollment in LG
 - Write direct and produce videos to showcase LG
 - Catalog of our students learning in action
 - Expected results:
 - Inspired community
 - Consistent branding
 - Estimate or future expenditures
 - Proposal for 2-year marketing campaign
 - Videos that bring in the lake, steamboat, mountains, etc.
 - Photo library that can be used in marketing

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- RFP sent to Imagine That, Behan Communications, Trampoline Design, Fingerpaint Marketing, Overit.
 - 2-companies have agreed to submit by June
 - Start by July 13
- g. Elementary Update – James Conway reported on the following:
 - 5/7 - 6th grade students attended the leadership in physical education athletic event held at HVCC
 - 5/9 Spelling Bee @ elementary school - 3rd grade begins at 6:00 pm older kids at 7:00 pm
 - Friday/Saturday NYSSMA @ Glens Falls
 - 5/15 – Elementary Art Show
 - 5/19 – Murphy’s Mile and Randy’s Run
 - 5/22 - SAANYS recognition breakfast for student leaders
 - 5/23 – Wellness Night – joint with PTSO and Physical Education Dept.
 - Reminder – June 20 schoolwide leadership assembly
- h. Secondary Update – Francis Cocozza reported on the following:
 - 5/10 - 2nd Annual Middle School Art Show @ 5:00
 - 5/11 - 29th Annual Scholarship Cruise
 - 5/16 - 8:00-3:00 - 7-Habits Training Session with Gary McGuey

6. PUBLIC COMMENTS

Comments as follows:

- 5/16 - Jr.-Sr. High School 2018 BOCES Talented Unlimited students work will be highlighted at a ceremony at Skidmore College
- Re-Branding and New logo - logo won’t make people send students to school – need to be safe at school and getting rid of principal doesn’t make kids feel safe.

7. OLD BUSINESS (ACTION)

a. Board Meeting Minutes (PA)

Resolution #18- 62

Motion made by Kim Heunemann and seconded by Marc Mularz as recommended by the Superintendent, BE IT RESOLVED that the Board of Education of the Lake George Central School District approves the minutes of April 10, April 24, and May 1, 2018.

Aye: Tim Collins, Kim Heunemann, James McCabe, Marc Mularz, John Kelleher, Tom Seguljic. Nay: None.

Abstain: None. Absent: Courtney Richichi. Motion carried.

8. NEW BUSINESS (ACTION)

a. Action to Approve the Recommendations of Committee on Special Education

Resolution #18-63

Motion made by Kim Heunemann and seconded by James McCabe as recommended by the Superintendent, BE IT RESOLVED that the Board of Education of the Lake George Central School District hereby approves the May 2018 recommendations of the Committee on Special Education.

Aye: Tim Collins, Kim Heunemann, James McCabe, Marc Mularz, John Kelleher, Tom Seguljic. Nay: None.

Abstain: None. Absent: Courtney Richichi. Motion carried.

b. Action to Approve Treasurer’s Report (PA)

Resolution #18-64

Motion made by Kim Heunemann and seconded by Marc Mularz as recommended by the Superintendent, BE IT RESOLVED that the Board of Education of the Lake George Central School District hereby approves the March, 2018 Treasurer’s Report, including the extra classroom activities fund.

Aye: Tim Collins, Kim Heunemann, James McCabe, Marc Mularz, John Kelleher, Tom Seguljic. Nay: None.

Abstain: None. Absent: Courtney Richichi. Motion carried.

c. Action to Declare School Property a Surplus (PA)

Resolution #18-65

Motion made by Kim Heunemann and seconded by Marc Mularz as recommended by the Superintendent, BE IT RESOLVED that the Board of Education of the Lake George Central School District hereby declares May 2018 surplus listing to be surplus property and of no value to the school district as the items are obsolete and authorizes the disposal of said items in accordance with board policy and in the best interest of the school district. (See: Supplemental File dated 5/8/18).

Aye: Tim Collins, Kim Heunemann, James McCabe, Marc Mularz, John Kelleher, Tom Seguljic. Nay: None.

Abstain: None. Absent: Courtney Richichi. Motion carried.

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d. Action to Accept Carpet Bid Through RFP Process (PA)

Resolution #18-66

Motion made by Kim Heunemann and seconded by Marc Mularz as recommended by the Superintendent, BE IT RESOLVED that the Board of Education of the Lake George Central School District hereby accepts the proposal for carpet replacement submitted through the RFP bid process by Floormaster for the amount of \$10,469.48 for carpet replacement at the Jr.-Sr. High School and \$9,568.00 for carpet replacement at the elementary school and authorizes the Superintendent or Business Manager sign the contract relating to this proposal.

Aye: Tim Collins, Kim Heunemann, James McCabe, Marc Mularz, John Kelleher, Tom Seguljic. Nay: None.

Abstain: None. Absent: Courtney Richichi. Motion carried.

e. Action to Accept Donation of School Banner (PA)

Resolution #18-67

Motion made by Kim Heunemann and seconded by Marc Mularz as recommended by the Superintendent, BE IT RESOLVED that the Board of Education of the Lake George Central School District hereby accepts a congratulatory district banner donated by Glens Falls National Bank & Trust.

Aye: Tim Collins, Kim Heunemann, James McCabe, Marc Mularz, John Kelleher, Tom Seguljic. Nay: None.

Abstain: None. Absent: Courtney Richichi. Motion carried.

f. Action to Approve Fieldtrip – Model OAS (PA)

Resolution #18-68

Motion made by Kim Heunemann and seconded by Marc Mularz as recommended by the Superintendent, BE IT RESOLVED that the Board of Education of the Lake George Central School District hereby approves the fieldtrip request of Model OAS group to SUNY Plattsburgh on June 3, 2018 through June 5, 2018 for participation in the Model Assembly.

Aye: Tim Collins, Kim Heunemann, James McCabe, Marc Mularz, John Kelleher, Tom Seguljic. Nay: None.

Abstain: None. Absent: Courtney Richichi. Motion carried.

g. Action to Approve Allocation of Unassigned Fund Balance (PA)

Resolution #18-69

Motion made by Kim Heunemann and seconded by Marc Mularz as recommended by the Superintendent, BE IT RESOLVED that the Board of Education of the Lake George Central School District hereby authorizes the funding of the District approved reserves with the excess of 4% from unassigned fund balance at June 30, 2018. The allocation of such fund balance will be determined subsequent to June 30, 2018 and prior to setting of the tax levy.

Aye: Tim Collins, Kim Heunemann, James McCabe, Marc Mularz, John Kelleher, Tom Seguljic. Nay: None.

Abstain: None. Absent: Courtney Richichi. Motion carried.

h. Resolution to Accept Donation from Ellsworth (PA)

Resolution #18-70

Motion made by Kim Heunemann and seconded by Marc Mularz as recommended by the Superintendent, BE IT RESOLVED that the Board of Education of the Lake George Central School District hereby accepts, with much gratitude, the donation of stone from Ellsworth & Son Excavating, Inc., for the scope of work surrounding the Elementary Student Lighthouse Pond Kit, which will benefit the school district.

Aye: Tim Collins, Kim Heunemann, James McCabe, Marc Mularz, John Kelleher, Tom Seguljic. Nay: None.

Abstain: None. Absent: Courtney Richichi. Motion carried.

9. BOARD OF EDUCATION MEMBER COMMENTS

Board members commented on the following:

- 6/10 student art exhibit to be held at the Hyde Collection. Exhibit to include LGCS students.

10. PUBLIC COMMENTS

- Logo – recommended using our own students to assist in this process
 - Attracting students into the district – looking at our courses and what is offered is a bigger draw than rebranding the logo. Consider utilizing students (business/art) for rebranding
 - Rebranding potential cost
- Student safety and work place bullying – consider in-service training for faculty/staff
 - Staff on staff bullying a perception in the community in light of recent celebratory flyer circulated
- Posting of Director of Curriculum of Instruction
 - Appears similar to an Assistant Superintendent position
 - Extensive for 1-year position
 - If position lasts longer than one-year, will it become a benefitted position?

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11. PROPOSED EXECUTIVE SESSION

Resolution #18-71

Motion made by Kim Heunemann and seconded by Marc Mularz, BE IT RESOLVED that the Board of Education of the Lake George Central School District votes to enter into executive session for the purpose of discussions regarding the employment history of a particular person, leading to the continuation of employment of that person (the Superintendent of Schools).

Aye: Tim Collins, Kim Heunemann, James McCabe, Marc Mularz, John Kelleher, Tom Seguljic. Nay: None. Abstain: None. Absent: Courtney Richichi. Motion carried.

Enter into executive session at 8:40 pm.

Exited executive session at 9:30 pm.

12. ADJOURNMENT

Motion made by Marc Mularz and seconded by Tim Collins that the Board of Education of the Lake George Central School District adjourn the regular board meeting of May 8, 2018.

Aye: Tim Collins, Kim Heunemann, James McCabe, Marc Mularz, John Kelleher, Tom Seguljic. Nay: None. Abstain: None. Absent: Courtney Richichi. Motion carried.

Meeting adjourned at 9:30 pm.

Sarah E. Barton, District Clerk